



JSEC Strategic Planning Meeting

July 19, 2005

Perkins' Restaurant

Attending: Jo Lamey, Kathy Jo Opprud, Patty Nordlund, Ryan Johnson, Judy Towlerton, Tom Frisby

I. Introductions

- a. Jo Lamey is the new Billings JSEC Chairperson. She can be reached at 670-5090 or jalamey@yahoo.com.
- b. Ryan Johnson is the new Billings JSEC Coordinator. He can be reached at 655-6081 or ryjohnson@mt.gov.

II. Chairperson's Report

- a. As Jo is new to the Chairperson position, Tom Frisby gave the report, congratulating the committee for the "re"award to Billings as the Montana JSEC of the Year.
- b. Tom reported that Job Service will maintain a presence at the 2005 Montana Fair, focusing on employer education and public relation/name recognition.

III. Coordinator's Report

- a. Ryan is eager to step up as the new Billings JSEC Coordinator.

IV. Treasurer's Report

- a. Diane Ruff dropped off the JSEC books. The current account balance is \$4031.19.
- b. Jo, Ryan & Roger Thompsen (former banker now with Job Service) will audit the books and then turn them over to Jan Begger, our new JSEC Treasurer.
- c. It was also suggested we look into a new bank to eliminate monthly "service" charges that are currently being charged to our account. We will start by looking into Western Security Bank. Update will be given at September meeting.

V. Old Business

- a. The 2006 Jobs Jamboree will be on Tuesday April 4, 2006 at the Holiday Inn Grand Montana Convention Center. Judy Towlerton has the contract and will get it to Jo to sign. Job Service will be utilizing area specific "task forces" to aide in the organization and execution of this year's job fair. Update will be given at September meeting.
- b. JSEC agreed to cover costs on Job Service polo shirts to be worn at job fairs and other promotional events. The business advocates will then organize multiple seminars to assist with "reimbursement" to JSEC throughout the coming year.

VI. Planning Session

- a. Seminar discussion included talk of bringing a “big name” in to speak, and increase the attendance draw to specifically the November forum. Suggestions were Governor Brian Schweitzer, Department of Labor & Industry Commissioner Keith Kelly, someone from Workman’s Comp. along with someone from the Subsequent Injury Fund.**
 - i. We will be checking on the availability of the above mentioned, as well as area locations (i.e. MSU-COT, the Hampton Inn). Bookings will be done as soon as possible.**
 - ii. Additional seminar suggestions will be requested at the September meeting.**
- b. It was clarified that JSEC Scholarship winners will be invited to attend JSEC meetings as guests, not members.**
- c. It was discussed to extend what we currently refer to as “Sophomore Class Presentations” to include not just sophomores, but be given in a smaller scale format, tailored to specific requests or classes (i.e. business classes). An e-mail contact list, to include appropriate teachers and administration at all area schools will be compiled by the Job Service. A mass e-mail will be sent out after classes resume in the fall. A list of interest JSEC members and other interested area business persons will be compiled at the September meeting.**

VII. Calendar

- a. See attached**

Calendar for 2005-2006

August

No meetings planned

September 16, 2005

1. Layout the new year to JSEC members
2. Organizational meeting selecting volunteers to serve in various capacities
3. Contact schools about class presentations
4. Set-up scholarship committee

October 21, 2005

1. Invite a person to join JSEC "bring a friend"
2. Plan November Employer forum
3. Speaker on Job Service services/resources and tour of Job Service

November 18, 2005

1. Earlier in November: Employer Forum
2. Seminar Preparation for January

December 16, 2005

1. Scholarship Deadline

January 20, 2005

1. Seminar: Date & Topic TBA

February 17, 2005

1. Jobs Jamboree Planning/Update
2. Seminar Wrap-up

March 17, 2005

1. New Seminar Preparation
2. Wrap up Jobs Jamboree planning

April 4, 2005 *** JOBS JAMBOREE *******

April 21, 2005

1. Wrap-up Jobs Jamboree'
2. Spring Seminar: Date & Topic TBA

May 19, 2005

1. Guest Speaker – Post Legislative update
2. Invite Scholarship winner(s) to meeting
3. Seminar Wrap-up
4. State JSEC Conference at Fairmont (Date: TBA)

June 16, 2005

1. Wrap-up of the year's events
2. Pre-plan summer planning session
3. State JSEC Conference Wrap-up